

August 16, 2021

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Waid on August 16, 2021, at 1:00 p.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, Gus Saikaly, Christine Seuffert, Harlan Waid, Supt. Wludyga, Treasurer Elly

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

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It was moved by Dr. Barrickman and seconded by Mr. Saikaly that the agenda modification be approved.

AGENDA MODIFICATIONS

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes, Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the minutes of the regular July meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Fisher, yes; Kennedy, yes, Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the financial reports for July including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

7/31/21 July MMAX Interest Added to Investments	\$66.06
Average Interest Rate for July from Huntington Premier Savings:	.009%
July Interest Earned from Premier Savings:	\$19.10
Average Interest Rate for July from Huntington MMAX:	.03%
July Interest Earned from Huntington MMAX:	\$66.06
Total All Funds Invested as of 7/31/21:	\$6,232,602.09
Interest Earned FTD as of 7/31/21:	\$495.62

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Ms. Seuffert that bills for July be approved. Vouchers were presented to Board members for their review.

BILLS

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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Mrs. Elly gave a tax presentation and provided a handout.

TAX PRESENTATION

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Mrs. Elly went over her FY22 goals and provided The Board a handout.

FY22 GOALS

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Dr. Waid presented a letter and coin from Ryan Pendleton and Thomas Hosler thanking The Board for allowing Dr. Brockway to be part of the Fair School Funding Plan Work Group. The Board also thanked Dr. Brockway for his hard work on this committee.

OFFICIAL CORRESP.

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It was moved by Ms. Seuffert and seconded by Mr. Saikaly that
The Board accept the following:

PERSONNEL
RESIGNATIONS

1. The resignation of David Sackett, Full-Time Facilities Helper and Substitute Custodian, effective July 22, 2021.
2. The resignation of Melissa Pease, Lakeside High School Engineering Manufacturing Foundations Instructor, effective July 30, 2021.
3. The resignation of April Colucci, ELL Specialist, effective August 2, 2021.
4. The resignation of Dawn Bleau, Adult PRN Instructor, effective August 5, 2021.
5. The resignation of Carolyn Garcia, yO! Youth Job Monitor, effective August 13, 2021.
6. The resignation of Sarah Howard, ELL Specialist, effective August 17, 2021.

ROLL CALL: Saikaly, yes; Waid, yes; Seuffert, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Mr. Saikaly and seconded by Ms. Fisher
that The Board approve the following:

PERSONNEL
EMPLOYMENT

1. That Nicholas Brent be extended a one-year, 185 day limited contract for 2021-2022 as Law & Public Safety Instructor at Braden Middle School at Class I, Step 0 beginning August 24, 2021 to June 9, 2022 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.
2. That Mark Brest be extended a one-year, 183 day limited contract for 2021-2022 as Career Technical Exploration Instructor at Class I, Step 0 beginning August 19, 2021 to June 3, 2022 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.

3. That Stephen Robbins be extended a one-year, 185 day limited contract for 2021-2022 as Engineering Manufacturing Foundations Instructor at Lakeside High School at Class III, Step 9 beginning August 16, 2021 to May 26, 2022 pending verification of work experience, proper certification and satisfactory criminal records background check and in accordance with the teachers negotiated agreement and in accordance with the adopted salary schedule.
4. That Noelle Lawrence be issued a contract as part-time General Secretary/Switchboard beginning August 2, 2021 through August 20, 2021, on an as needed as scheduled basis at \$14.96 per hour, in accordance with ORC 3319.083.
5. That the following teaching personnel be issued contracts for Summer Extended Service for the 2021-2022 school year, not to exceed 30 hours, on an as needed basis, as per the teachers negotiated agreement and in accordance with ORC 3319.11(1) and 3319.11(e) at \$21.38 per hour:

Jaime Andes	Frank Armeni
Scott Basen	Monica Beckwith
Mary Bettcher	Marybeth Betteys
Keith Biery	Cheryl Bornino
Nicholas Brent	Mark Brest
Sarah Carrel	Allyson Clark
Tanya Colvin	Vicki Crompton-LaBounty
Jessica Dalin	Jason Dalton
Cheryl Daubenspeck	Sarah Davis
Bryan Dobos	Rebecca Douglas
Bret Duris	Tarah Elliott-Clark
Steve Hall	Kimberly Hess
Harleigh Hodge	Brian Kelley
Brian Kimmel	David Kiphart
Cody Lewis	Ronald Lipps
Ron Maurer	Sherri McBride
Gilda McQuoid	David Miller
Lea Nesbitt	Ken Noble
Henry Notter	Monica Offensend
Stacey Parker	Amanda Perisa-Semancik
Shannon Piper	Mathew Polta
Suzanne Pratt	Elizabeth Pugliese
Mary Pytel	Stephen Robbins
Rebecca Robinson	Vanderbilt Robison
Theodore Sarbiewski	Nathan Schick

Amanda Schumann	Kathryn Severino
Victoria Sharp	Christina Sisk
Craig Smylie	Tracy Sprague
Paul Stofan	Jeffrey Stuyvesant
Sheri Swiger	Tiffanee Warner
Hilary Whiting-Wright	

6. That Brian Kimmel be issued a supplemental contract as Entry Year Mentor for the 2021-2022 school year on an as needed, as scheduled basis, not to exceed \$1,000.00 per mentee, and in accordance with ORC 3319.11(1) and 3319.11(e).
7. That Theodore Sarbiewski be issued a supplemental contract as Cafeteria Coordinator for the 2021-2022 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$8,257.51.
8. That Kristin Lamson be issued a part-time contract as Knoedler School of Practical Nursing Instructor for the 2021-2022 school year, on an as needed as scheduled basis set by the Superintendent, at \$30.00 per hour, pending proper certification and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e).
9. That the following Workforce Development personnel be issued contracts for 2021-2022, on an as needed as scheduled basis set by the Superintendent, at the rates listed below pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

David Hanzel	CPCT Instructor	\$21.00/hour
Molly Tressler	BOS Instructor	\$21.00/hour

10. That Paige Hayford be issued a part-time contract for Youth Opportunities as “yO!” Job Monitor beginning August 16, 2021 to June 30, 2022 on an as needed as scheduled basis at \$11.00 per hour, pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
11. That Deyaneira Martinez-Cruz be issued a part-time contract as ELL Educational Aide beginning August 16, 2021 to June 30, 2022, on an as needed as scheduled basis by the Superintendent, at \$13.00 per hour, pending proper certification, satisfactory criminal records background check and sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).

12. That the following individuals be issued contracts as Youth Club Coordinators for the 2021-2022 school year as per the negotiated agreement, and in accordance with O.R.C. 3319.11(1) and 3319.11(e):

Cheryl Bornino SkillsUSA Advisor

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Seuffert that the Board approve severance pay for Jeffrey Seth in the amount of \$19,051.55 for unused vacation days and sick leave. **SEVERANCE**

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Mr. Kennedy that The Board approve the following salary adjustments due to completion of coursework and/or licensure, it is recommended to adjust the salary of the following certificated staff personnel for the 2021-2022 school year as per the negotiated agreement: **SALARY ADJUSTMENTS**

Jason Dalton	From Class II, Step 11 to Class III, Step 11
Lea Nesbitt	From Class I, Step 8 to Class II, Step 8
Henry Notter	From Class I, Step 13 to Class II, Step 13
Suzanne Pratt	From Class III, Step 20 to Class IV, Step 20
Craig Smylie	From Class I, Step 11 to Class II, Step 11
Jeff Stuyvesant	From Class IV, 20 to Class V, Step 20

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Mrs. Klingensmith that The Board accept the following donations. A letter of appreciation will be forwarded. **DONATIONS**

1. Trinity Church donated \$300.00 in Giant Eagle gift cards and numerous boxes of cleaning supplies, canned goods, toothpaste and can openers to the Youth Training Center
2. Lowe's donated six (6) large boxes of hand sanitizers and masks to the Youth Training Center.
3. Pauline Headman donated \$50.00 to Youth Opportunities in memory of Tim Graeb.

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Mr. Saikaly that the Board enter into agreements to provide work experience Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

YO! WORK SITE AGREEMENTS

Purola's BSP
Ultimate Appearance

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Dr. Barrickman that The Board approve the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent's recommendation that since the aggregate valued amount of these items is below \$2,000 that The Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

INVENTORY

Dr. Barrickman asked what are you going to do with all of this? Can they be sent to places like after school discovery or somewhere other than the trash? Mr. Wludyga answered that a lot of what is in there is broken or not worth anything. We don't throw electronics in the dumpster. Most gets recycled, sometimes use computers for students that are in need.

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes
Waid, yes; Barrickman, yes; Fisher, yes;
Kennedy, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that The Board approve and adopt the 2021-2022 Faculty Handbook.

**FACULTY
HANDBOOK**

Mr. Wludyga noted that there were no major changes, just a couple of updates regarding attire.

Ms. Seuffert asked if there is anything included about social media.
Mr. Wludyga answered that is covered in Board policy.

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes;
Barrickman, yes; Fisher, yes; Kennedy, yes;
Klingensmith, yes. Motion carried.

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It was moved by Mr. Kennedy and seconded by Dr. Barrickman that the Board Authorize the Superintendent to Enter into an Agreement with Community Counseling Center and A-Tech.

**COMMUNITY
COUNSELING**

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher,
yes; Kennedy, yes; Klingensmith, yes; Saikaly,
yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Kennedy that The Board Appoint Dr. Barrickman as Delegate and Ms. Seuffert as Alternate to Attend OSBA's Capital Conference November 7-9, 2021 and Authorize Board Members to Attend in Accordance with Board Policy and ORC 3315.15.

OSBA DELEGATE

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes;
Kennedy, yes; Klingensmith, yes; Saikaly, yes;
Seuffert, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Mr. Saikaly that The Board mandate that masks be worn if the county reaches high status (red).

MASK-MANDATE

Ms. Seuffert asked what the current mask requirement is. Mr. Wludyga answered that masks are highly recommended.

ROLL CALL: Barrickman, no; Fisher, no; Kennedy, no; Klingensmith, no; Saikaly, no; Seuffert, no; Waid, yes.

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It was moved by Mr. Saikaly and seconded by Mr. Kennedy that The Board approve that masks are highly recommended and that vaccinations are encouraged.

**MASKS-HIGHLY
RECOMMENDED/
VACCINES
ENCOURAGED**

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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Dr. Debra Barrickman

**LEGISLATIVE
REPORT**

General Assembly on recess.

8/4 Budget Analysis and Discussion Conference was attended virtually.

A lot of information on HB110

Remote learning is now online learning. Will now be a separate school with its own IRN#.

Blended learning is primarily face to face.

Diploma Seals are being emphasized.

CCP studies are being done to see how much they affect students.

Career Tech pupil weighted funding will now be done by a percentage.

State wide average of \$8300 base per pupil will be reached once the new plan is fully phased in.

ODE John Richard (Interim Superintendent) resigning 10/8/2021.

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2021-2022 Important Dates Calendar handout.

SUPT'S

August 16, 2021

REPORT

Annual Advisory Dinner - October 7, 2021.

RN Graduation invitations – September 1, 2021.

Funding Examples – PowerPoint Presentation on funding per student and per program.

Superintendent Goals updated. Mr. Wludyga provided The Board with an updated goal sheet.

Harpersfield CRA Agreement.

Enrollment Projections handout.

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It was moved by Mr. Saikaly and seconded by Ms. Seuffert that the meeting be adjourned at 2:55 p.m. with the next Regular Meeting to be held on Monday, September 20, 2021, beginning at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

ADJOURNMENT

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

President

Treasurer